



Audit Committee

Wednesday 20 March 2013 at 7.30 pm

Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Stephen Wood (Chair)
Al-Ebadi
Cummins
Van Kalwala

first alternates

Councillors:

S Choudhary
Ashraf
Harrison

second alternates

Councillors:

Pavey
Green
Hector

For further information contact: Joe Kwateng, Democratic Services Officer
(020) 8937 1354, joe.kwateng@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Declarations of personal and prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Minutes of the previous meeting	1 - 8
3 Matters arising	
4 Deputations	
5 External audit plan 2012-13	9 - 38
This reports supplements KPMG's Audit Fee Letter which was presented to the Committee in August 2012 and describes how KPMG will deliver audit work for the Council.	
6 Annual governance report - progress on action plan	39 - 46
This report sets out progress against the recommendations in the Annual Governance Report. An appendix to this report is attached.	
Ward affected: All Wards	Contact Officer: Mick Bowden, Deputy Director of Finance Tel: 020 8937 1460 mick.bowden@brent.gov.uk
7 Treasury management strategy 2013-14	47 - 60
This report attaches the Treasury Management Strategy for 2013/14 for members' information. The attachment is an extract from the Budget report approved by the Council on 25 February 2013.	
Ward affected: All Wards	Contact Officer: Mick Bowden, Deputy Director of Finance Tel: 020 8937 1460 mick.bowden@brent.gov.uk

8 Internal audit progress report 61 - 84

This report summaries the work of Internal Audit and the Investigations Team from 1 April 2012 to 28 February 2013. The attached report provides further details of this together with assurance ratings of reports issued.

An appendix to this report is attached.

Ward affected: **Contact Officer:** Mick Bowden,
Deputy Director of Finance

All Wards Tel: 020 8937 1460 mick.bowden@brent.gov.uk

9 Corporate risk register 85 - 94

This report presents the council's current Corporate Risk Register following review by the Corporate Management Team (CMT).

An appendix to this report is attached.

Ward affected: **Contact Officer:** Mick Bowden,
Deputy Director of Finance

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10 Anti-fraud and bribery policy 2012 95 - 126

This report seeks approval for the council's new Anti-Fraud and Bribery Policy and for the roll out of an e-learning package developed for the National Fraud Authority by Deloitte.

An appendix to this report is attached.

Ward affected: **Contact Officer:** Mick Bowden,
Deputy Director of Finance

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11 Draft internal audit plan 127 - 152

This report sets out the Draft Internal Audit Plan (the Plan) for 2013/14 and the basis on which the plan has been formulated.

An appendix to this report is attached.

Ward affected: **Contact Officer:** Mick Bowden,
Deputy Director of Finance

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12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

13 Date of next meeting

The date of next meeting will be confirmed after the Annual Council meeting on 16 May 2013.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge